



# ARPA Professional Development Checklist

## Recruit & Train Preschool and Infant/Toddler Teachers

Requirements – Recruitment Bonus - \$500	Date Completed	Initials
Background screening completed		
Completed 120 hours of employment & continued employment at a licensed child care provider at the time of application and payment		
Submit Application & required documents		

Requirements – Health & Safety Bonus - \$700	Date Completed	Initials
Health & Safety training completed		
Submit Application & required documents		

### ELIGIBILITY REQUIREMENTS for the Recruitment Bonus and the Health & Safety Bonus:

- All Early Learning Educators hired on or after July 1, 2022.
- **ONLY ONE** Recruitment Bonus and/or Health & Safety Bonus per educator, regardless of employer.
- All requirements must be completed between July 1, 2022, and June 30, 2024. Requirements completed prior to July 1, 2022, will not be considered.
- Complete ALL requirements listed above by June 30, 2024.
- Submit required, documented proof that requirements were met with completed application.