

COMPLETION DEADLINE
4/30/2024



ARPA Professional Development Checklist

ARPA Upskill Director Bonus Package

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CLASS Observer Director Training

Required Course - \$1,200 each course (may complete up to 3 courses)	Date Completed	Initials
CLASS Observer Training - Infant		
CLASS Observer Training - Toddler		
CLASS Observer Training - PreK		
Submit Application & required documents		

ELIGIBILITY REQUIREMENTS for the CLASS Observer Director Training Bonus:

- **Contracted Only** SR and/or VPK providers may apply.
- ALL Early Learning Directors that have **not** previously participated are eligible.
- All requirements must be completed between July 1, 2022, and April 30, 2024. Requirements completed prior to July 1, 2022, will not be considered.
- Complete ALL requirements listed above by April 30, 2024
- Submit required, documented proof that requirements were met and completed application.