

COMPLETION DEADLINE
6/30/2023



ARPA Professional Development Checklist

Upskill Director Grant

ARPA Upskill Directors Bonus Package Choose Track A OR Track B

[CLICK to Purchase](#)

Track A

Required Courses – Upskill Directors - \$750	Date Completed	Initials
A CLASS Primer for Leaders 2 hours, online course - <i>Product Key Required</i>		
CLASS Observation Support: Settings Serving Children with Disabilities, 2 hours, online course OR CLASS Observation Support: Settings with Dual Language Learners, 2 hours, online course - <i>Product Key Required</i>		
Instructional Support Essentials Training for Teachers (ISS-T), 6.5 hours, virtual course (25 per class)		
Instructional Support Strategies Training for Coaches (ISS), 6.5 hours, virtual course (16 per class)		
Feedback Strategies Training for Coaches, 6.5 hours, virtual course (16 per class)		
Building Community with Interactions, 6 hours, online course – <i>Product Key Required</i>		
Submit Application & required documents		

Track B

Required Courses – Upskill Directors - \$750	Date Completed	Initials
A CLASS Primer for Leaders 2 hours, online course - <i>Product Key Required</i>		
CLASS Observation Support: Settings Serving Children with Disabilities, 2 hours, online course - <i>Product Key Required</i>		
CLASS Observation Support: Settings with Dual Language Learners, 2 hours, online course - <i>Product Key Required</i>		
CLASS Group Coaching 12 – 2-hour classes, 24 hours, in-person Infant/Toddler OR Pre-K Group Coaching		
Submit Application & required documents		

ELIGIBILITY REQUIREMENTS for the Upskill Directors Bonus:

- ALL Early Learning Directors that are not eligible for the Child Success Grant may participate
- All requirements must be completed between July 1, 2022, and June 30, 2023. Requirements completed prior to July 1, 2022, will not be considered
- Complete ALL requirements listed above by June 30, 2023
- Submit required, documented proof that requirements were met and completed application