ARPA Professional Development Checklist
Continuous Quality Improvement Grant
ARPA Upskill Continuous Quality Improvement Bonus Package
CLICK to Purchase

<table>
<thead>
<tr>
<th>Requirements - $19,800</th>
<th>Completion Date</th>
<th>Initials</th>
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<tbody>
<tr>
<td>Program must provide a minimum of 24 hours of training time including live coaching, live instruction, virtual instruction, individual and group instruction, and other competency-based skill development exercises.</td>
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<td>The director must participate in the training along with staff</td>
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<td>Funds can be used to cover any program costs, including compensating employees for their training time</td>
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<td>IMPORTANT: Must work directly with a Coach from ELC Lake to develop and implement your plan</td>
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<td>Submit Application &amp; required documents</td>
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ELIGIBILITY REQUIREMENTS for the Quality Improvement Grants:
- **Contracted** SR and/or VPK providers with a most recent CLASS® composite score of 5 or higher may apply for a grant of up to $19,800 to develop/implement a program to strengthen practices that support effective interactions, strengthen business and leadership practices, support child assessment and screening with reliability, or other local priorities.
- All requirements must be completed between July 1, 2022, and June 30, 2023. Requirements completed prior to July 1, 2022, will not be considered
- Complete ALL requirements listed above by June 30, 2023
- Submit required, documented proof that requirements were met and completed application

Programs must provide a minimum of 24 hours of training time for directors and staff. Training can include live coaching, live or virtual instruction, individual and group instruction and other competency-based skill development exercises. Trainings can be presented and/or purchased from the following agencies: ELC of Lake County, Bertelson Education, CCEI-Discount School Supplies, Conscious Discipline, DCF, DEL Emergent Literacy Micro-Credential, Positive Behavior Support, Teaching Strategies, UF/Flamingo, IACET Courses, Lake-Sumter State College – Continuing Education, Curriculum trainings.

Providers will need to provide the following information about the course/training(s) to be utilized in the training plan.
- Course Title
- Course Provider
- Course Description
- Training Format
- Course Cost
- Hours

COMPLETION DEADLINE
6/30/2023