Early Learning Coalition of Lake County Learning Management System

Step 1. Existing Users - Click the **Log In** link below to log into the ELCLC Learning Management System (LMS).
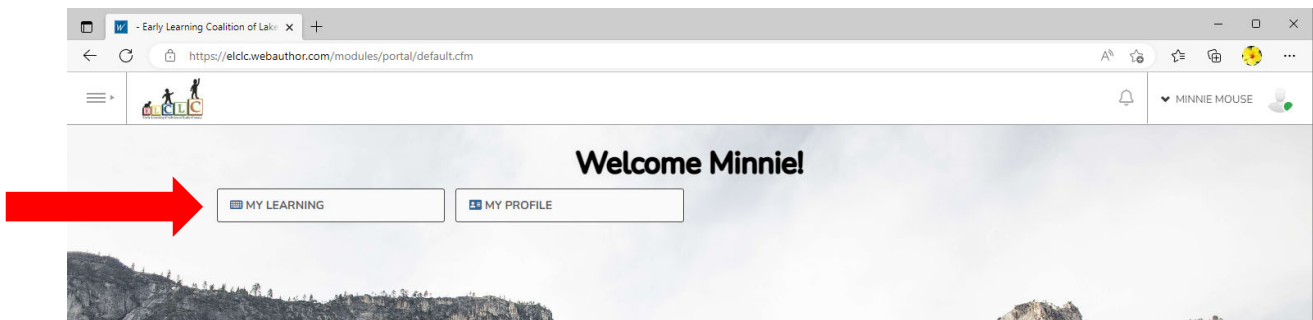
Step 1. New Users - Click the **Register** link below and click on **Create New Account**.

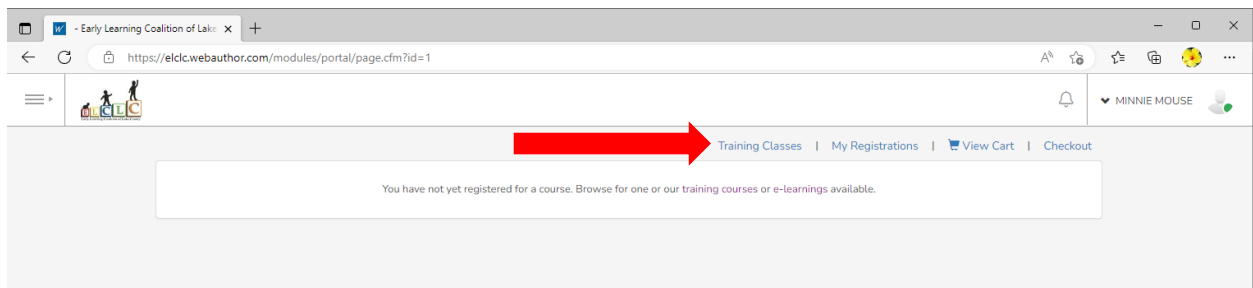| Log In	Register
https://elclc.webauthor.com	https://elclc.webauthor.com/pub/class.cfm

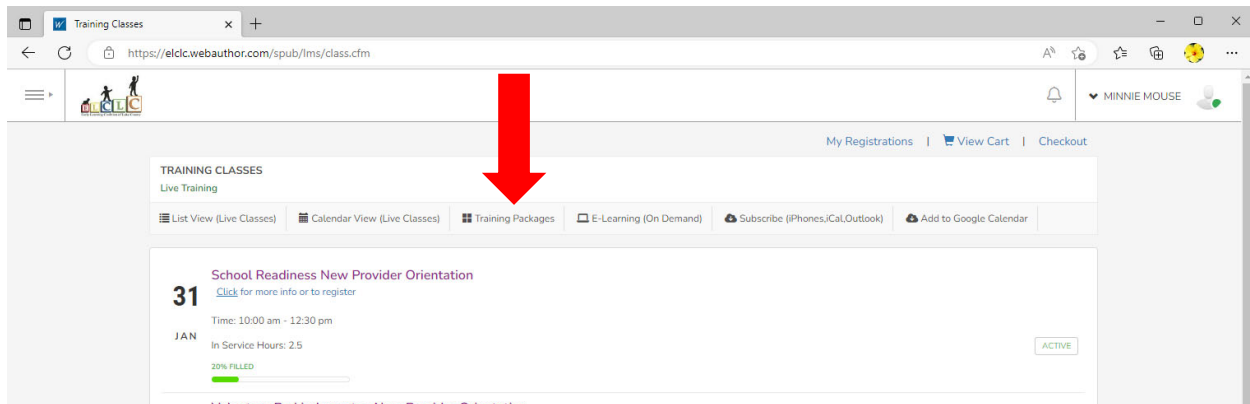Scan the QR code below with the camera on your smart device to access the LMS system.

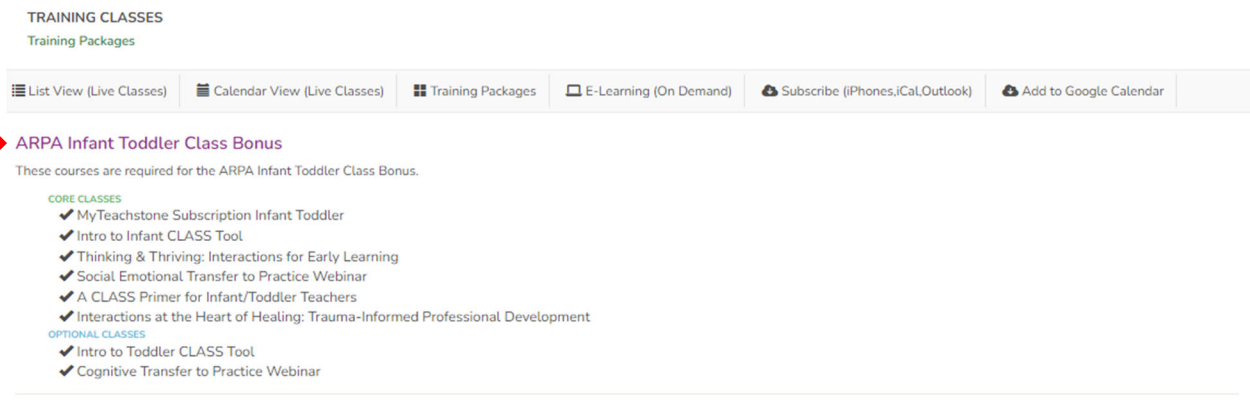
Step 2. Once you are logged in, select **My Learning**.
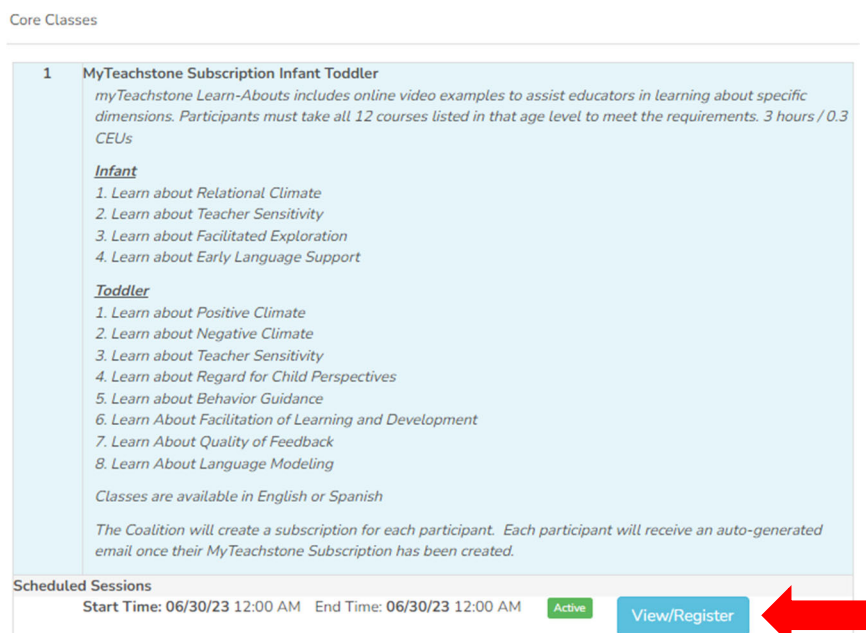

Step 3. Select **Training Classes**

Step 4. Select **Training Packages**

Step 5. Select the Training Package.

Step 6. Select the Training Session and select View/Register.

Registration HINT:

Right click on the View/Register button to open the registration tab in another window. Select "Open link in New Tab" option. This will open the registration in another tab which allows you to easily navigate back to the registration packet.

If you do not right click you will have to return to the landing page and repeat each step individually.

Step 7. Select the blue **<u>Register</u>** button.

Step 8. IF you are ONLY Registering for ONE training, you can select CHECKOUT.

NOTE: IF you are registering for MORE than one training, return to the first tab, locate the next training for which you need to register and repeat Step 6 and Step 7. OR, Click Add More Classes and navigate back to the training package.

IMPORTANT NOTE: The **Quality Activities** on the Staff Participating Form directly correlates to the **Training Packages in LMS**.

Educators should ONLY Register for Courses that are included in their ARPA WCW Bonus Initiative. Each Course will indicate which ARPA Initiative the Course can be counted.

> 3   Thinking & Thriving: Interactions for Early Learning
>
> *Thinking & Thriving: Interactions for Early Learning*
>
> *Thinking & Thriving: Interactions for Early Learning is a half-day, virtual, facilitated training for infant and toddler teachers to learn about the cognitive and language development of our youngest learners and how best to support that development through the proven power of interactions.*
>
> *Virtual Course - Participants will receive an email directly from Teachstone with instructions on how to complete this course. A certificate of completion is required to get credit for completing the course. A copy of the certificate of completion will need to be uploaded as supporting documentation at the time of application submission.*
>
> *This course qualifies for the following ARPA Initiatives:*
>
> - *INFANT/TODDLER CLASS Bonus*
>
> *Participants who do NOT receive an email directly from Teachstone prior to the course date should contact Dianna Aguirre at daguirre@elclc.org.*
>
> *Attention: Educators will need to register for ONLY one (1) Training. Please select the date and time that works best for your schedule.*

Important Note:

Several Training Courses will have MORE than one (1) Session. You will only need to register for the training course one time. Select the date and time that works best for your schedule.

Only Register for ONE (1) Session.

| 2 | **Intro to Infant CLASS Tool** |

Intro to Infant CLASS Tool

Intro to CLASS is designed to help participants learn about effective teacher-child interactions and the ways these interactions help children learn. Your instructor will provide an overview of the CLASS tool and its domains and dimensions. Training will include video examples for each dimension as well as activities to engage participants.

Virtual Course *- Participants will receive an email directly from Teachstone with instructions on how to complete this course. A certificate of completion is required to get credit for completing the course. A copy of the certificate of completion will need to be uploaded as supporting documentation at the time of application submission.*

This course qualifies for the following ARPA Initiatives:

- *INFANT/TODDLER CLASS Bonus*

Participants who do NOT receive an email directly from Teachstone prior to the course date should contact Dianna Aguirre at daguirre@elclc.org.

OPTIONAL: Educators CAN CHOOSE to take the Intro to Toddler CLASS Tool as a REPLACEMENT.

IF a training course includes a reference to OPTIONAL, it means that the Course has a Replacement Option. For example, if an early educator PREFERS the Intro to Toddler CLASS Tool over the Intro to Infant CLASS Tool, the educator would register for the Intro to Toddler CLASS Tool Training Course. Be sure to read the information about the training course, before you register.

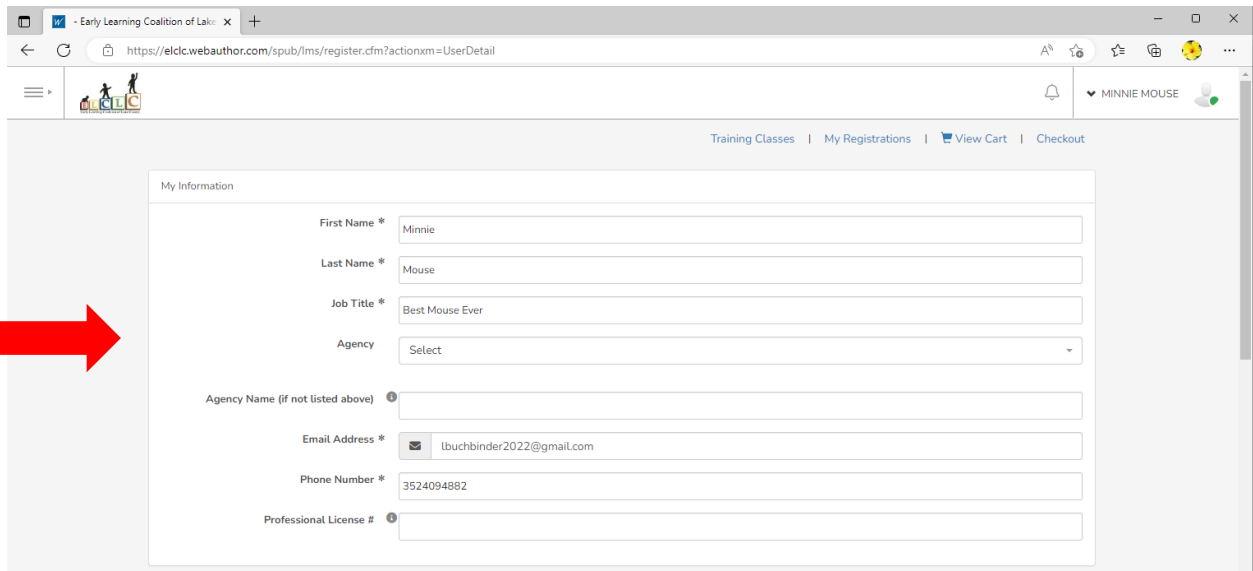**Step 9**. Once you have selected all of the training for which you need to register, select View Cart.

Training Classes | My Registrations | 🛒 View Cart | Checkout

Step 10. Review the trainings in your Cart and Select Checkout.

13 MAY **Thinking & Thriving: Interactions for Early Learning**
✔ CEU Hours
✖ Remove   NO COST

30 JUN **MyTeachstone Subscription Infant Toddler**
✔ CEU Hours
✖ Remove   NO COST

30 JUN **A CLASS Primer for Infant/Toddler Teachers**
✔ CEU Hours
✖ Remove   NO COST

30 JUN **Interactions at the Heart of Healing: Trauma-Informed Professional Development**
✔ CEU Hours
✖ Remove   NO COST

Order Total: $0.00

Add More Classes   Checkout

Step 11. Verify your registration information page and Select __Continue__.

Step 12. Select **Complete Registration**.

Step 13. Select **Print Receipt** if you need a copy of the training schedule to give to your supervisor.

Note: After registering, you will receive an email confirmation. If additional instructions are needed, then those instructions will be included in the confirmation email.

Types of Trainings Offered

In Person: Training will be offered on the designated day at the designated time at the Coalition Office, in Leesburg, unless another location is noted in LMS.

MyTeachstone: Self-paced training available through the MyTeachstone Online Portal. Once an educator registers in LMS for the MyTeachstone training, Coalition staff will add the educator to the MyTeachstone Online Portal. The educator will receive an email notification that the MyTeachstone Account has been created. When possible, Coalition staff will add the educator to a MyTeachstone Group and assign the required training courses to the educator.

MyTeachstone Product Key: Self-paced training available through a unique product key. Once an educator registers in LMS for the MyTeachstone Product Key training, the educator will be issued a unique product key and instructions on how to access the training.

Virtual: Training will be offered on the designated day at the designated time virtually. Approximately one (1) week before the training educators will receive an email directly from Teachstone, Inc., with the instructions on how to access the training.

Training Titles by Type

COURSE TITLE	In Person	My Teachstone	MyTeachstone Product Key	Virtual
A CLASS Primer Leaders			👍	
A CLASS Primer for Infants and Toddlers			👍	
CLASS Foundations for Teachers			👍	
CLASS Group Coaching INT & Pre-K	👍			
CLASS Observation Training Infant, Toddler & Pre-K	👍			
CLASS Observation Support Settings - Children with Disabilities			👍	
CLASS Observation Support Settings - Dual Language Learners			👍	

Training Titles by Type

COURSE TITLE	In Person	My Teachstone	MyTeachstone Product Key	Virtual
Cognitive Transfer to Practice Webinar			👍	
Feedback Strategies Training for Coaches				👍
Instructional Support Essentials Training for Teachers				👍
Instructional Support Strategies Trainings for Coaches				👍
Interactions at the Heart of Healing: Trauma-Informed PD			👍	
Intro to CLASS Infant Tool				👍
Intro to CLASS Toddler Tool				👍

Training Titles by Type

COURSE TITLE	In Person	My Teachstone	MyTeachstone Product Key	Virtual
MyTeachstone Subscription Infant & Toddler		👍		
MyTeachstone Subscription Pre-K		👍		
Social Emotional Transfer to Practice Webinar				👍
Thinking & Thriving: Interactions for Early Learning				👍