



Early Learning Coalition of Lake County Innovative Services for Lake County's Children

These minutes summarize the key issues discussed at the meeting. An Audio recording is available upon request.

CALL TO ORDER

Mr. Pruitt called the meeting to order at 9:01 a.m. and a quorum was confirmed. The following members were present in person or via teleconference: Mr. Will Pruitt, Mr. B. E. Thompson, Ms. Nancy Allison, Dr. Hugh Brockington, Ms. Marie Carlberg, Ms. Marsha Carpenter, Mr. Oscar Palau for Ms. Gregory, Ms. Porcha Green, Mr. Hays Ginn, Ms. Kimberly Grabert, Ms. Dawn Mainville, Ms. Sherry Olszanski, Ms. Michele Rawls, Ms. Cheryl Ridley, Ms. Jeanie Rowin, Commissioner Linda Stewart, and Mr. Eddy Workinger. The following members were absent: Ms. Sabrina Ciceri, Mr. Eric English, Dr. Barbara Howard and Ms. Maureen Jergins. The following staff members were present: Ms. Lesha Buchbinder and Ms. Patricia Pierce. The following guests were present: Ms. Cindy Winkle, Ms. Betsy Harrington and Mr. Bill Hartman.

CONSENT CONSIDERATION

Mr. Pruitt presented Action Item 513 and 514 and asked if anyone had questions or comments. Ms. Buchbinder requested to pull item 514 for a presentation. A motion was made and seconded to approve the Minutes of the December 2, 2009 Board meeting as presented. Motioned carried.

Ms. Buchbinder presented Action Item 514 the Draft Audit Report. Ms. Buchbinder reported that the Audit Review Committee had met to review the draft audit report from Greenlee, Rice, Kurras and Brown and suggested that the audit report be submitted to the Board for approval at the January 6, 2010 Board meeting. Ms. Buchbinder presented Mr. David Donofrio, who called in for the Board meeting representing Greenlee, Rice, Kurras & Brown. Mr. Donofrio reported the Coalition received a Quality Opinion rating which is the highest score. Mr. Donofrio commented that the financial statements follow general accounting principles and there were no findings in budget costs to report. Mr. Donofrio also commented that the Coalition's accounting policies and procedures are appropriate for the size of the organization. There were no disagreements with management during the course of the audit. Mr. Donofrio thanked Ms. Buchbinder and staff for their cooperation and assistance during the audit.

Mr. Pruitt asked Ms. Buchbinder about the differences between the independent audit and the one the State conducts. Ms. Buchbinder commented that the state (KPMG) has not completed their audit yet. All desk reviews are pulled on a quarterly basis and KPMG will be here on January 8 for a few days to complete the report. Ms. Buchbinder said to keep in mind that the independent audit covers July 1, 2008 through June 30 2009. KPMG covers part of 2009 and includes part of 2010. The two audits cross over fiscal years.

A motion was made and seconded to accept the audit report as presented. Motion carried unanimously. Mr. Pruitt thanked Mr. Donofrio for his assistance in completing the audit review.

Mr. Pruitt asked Ms. Buchbinder to continue with the Executive Director's report.

Ms. Buchbinder reported that assessments have been completed for ITERS, ECCERS and FCCERS facilities. Ms. Buchbinder commented that 30 ITERS assessment were completed with a result of 3.55 for the average score. Six providers scored less than the required 3.0 upon their follow-up assessment. Twenty-eight ECCERS were completed with an average of 3.718, and 6 who scored less than 3.0 on their follow-up. Ms. Buchbinder also reported that 9 FCCERS assessments were completed with an average of 3.79 and 3 scored less than 3.0 upon follow-up.

Ms. Buchbinder stated that in the VPK report that was sent out with the Board packet indicated that Ms. Bonnie Light will be here on January 14th for training; the correct trainer for that day is Ms. Martha Smith. Ms. Light will be doing training at a later date.

Ms. Buchbinder informed the Board members that during the December 2009 ELAC meeting in Tampa, she had some dialogue with Ms. Susan Sunka from Osceola County regarding a presentation she had made to Disney requesting a grant for a literacy program. The presentation provided information about a literacy program for young children. Ms. Sunka received word that Disney will part with four neighboring counties: Osceola, Orange, Polk and Lake County, and each will receive a grant in the amount of \$20,000. Ms. Buchbinder commented that this is a great opportunity especially since we do not have to compete for the funds. Ms. Buchbinder will obtain the names of Disney representatives who will assist with the grants and send it to Board members so they can send thank you letters.

In closing, Ms. Buchbinder commented that she will do a review of the Executive Director's Report in February. Ms. Buchbinder also reported that Mr. Pruitt, Dr. Brockington and Ms. Rowin will serve on the ITN Committee and that they will begin the process and have information ready for the February Board meeting.

Mr. Pruitt asked the Board members if anyone had comments or more input regarding the ideas that were presented at the December Board meeting. Ms. Buchbinder stated that some responses were being reviewed. Ms. Buchbinder mentioned that a publication prepared by Dr. Brockington reached one of our providers and they liked the book. Mr. Pruitt commented that he wants to Board and Coalition to hit the ground running with ideas from December and put some of them into motion.

There was no further business.

A motion to adjourn was made and seconded at 9:13 a.m.

Respectfully submitted,

Patricia Pierce
Executive Assistant

Approved February 3, 2010